



## TOWN OF MANCHESTER



### POSITION AVAILABLE

#### SAFETY AND COMPLIANCE COORDINATOR

#### WATER & SEWER DEPARTMENT

37.5 hours per week- 7.5 hours/day

Monday - Friday

\$85,000 – \$90,000/Annually

Open Until Filled

**SUMMARY OF POSITION:** Under general supervision, implements environmental, health, and safety activities. This includes, but is not limited to: OSHA programs, Industrial Pretreatment Program (IPP), and Fats, Oils, & Greases (FOG) Programs. Provides employee training and performs facility inspections to assure OSHA compliance.

**MINIMUM TRAINING AND EXPERIENCE:** Bachelor's degree in Industrial Hygiene, Occupational Safety, Occupational Health, Environmental Engineering, or a closely related field and one (1) year experience in the field of Environmental Health and Safety or an Associate's Degree and three (3) years' experience in the field of Environmental Health and Safety. Other degree programs may be considered provided the candidate has at least five (5) years' experience in the field of Environmental Health and Safety. Possession of, or the ability to become a Certified OSHA Trainer within one (1) year of appointment is desired. Possession of valid driver's license is required.

#### **Examination May Consist Of:**

	<u>Weights</u>	<u>Passing Score</u>
Oral Examination	100%	80%

#### **APPLICATION INSTRUCTIONS:**

Applications and job descriptions are available in the Human Resources Department at 41 Center Street, P.O. Box 191, Manchester, CT 06045-0191 or visit our website at <https://www.manchesterct.gov/Employment-Opportunities>. Applications must be received in the Human Resources Department by 4:30 p.m. or postmarked by Friday, October 6, 2023. **No faxed or e-mailed resumes and/or applications will be accepted.**

The Town of Manchester shall not discriminate based on race, color, creed, age, sex, national origin, physical disability, or sexual orientation. The Human Resources Department provides reasonable accommodation to persons with disabilities in accordance with the Americans with Disabilities Act (ADA). If you need an accommodation in the application or testing process, please contact the Human Resources Department.

The Town of Manchester is an equal opportunity employer and encourages applications from women, men, minorities, veterans, and people with disabilities.

*The above posting is intended as a guide for personnel actions and must not be taken as a complete description of the position or the process.*